

**South Central Regional Library Council
Board Meeting Online Zoom
December 1, 2023
Minutes**

Present:

Megan Biddle
Gaby Castro Gessner
Sarah Glogowski
Julia Iannello
Erika Jenns
Margaret Kappanadze
Matthew Roslund
David Schuster
Brian Sullivan
Karin Wikoff

Excused:

Steph Cowling-Rich
Kristin Dade
Fiona Patrick
David Stevick
Nicole Waskie-Laura

Staff:

Diane Capalongo
Danna Harris
Mary-Carol Lindbloom

Guest: Matt McSherry

Presiding. Vice President M. Biddle called the meeting to order at 9:34 a.m.

DOC.#2023 – 71, 72

Consent Agenda. A motion to approve the Consent Agenda with the addition of two items, gift cards for the staff and Fiona Patrick’s term, was made by K. Wikoff and seconded by G. Castro Gessner. Approved.

DOC.#2023 – 74

2022-2023 Independent Auditor's Report. The draft audit and 990 review were presented by Matt McSherry. SCRLC continues to be fiscally sound and stable as an organization. The year ended with a \$50,000+ surplus, which continues to place SCRLC in a very strong cash position. SCRLC continues to fulfill its mission. A motion to accept the auditor’s report was made by M. Kappanadze and seconded by K. Wikoff. Approved.

DOC.#2023 – 75

IRS 990 20200. A motion to accept the 2022 IRS 990 was made by D. Schuster and seconded by S. Glogowski. Approved.

DOC.#2023 – 77

Budget Amendment. S. Glogowski reviewed the budget amendment changes. Highlights: State aid increased modestly; member dues decreased because two academic members combined; C, Lovell brings in money from digitization projects; there were additional professional expenses for DEIJA needs; and web upgrades increased Information & Technology by \$3,000.

DOC.#2023 – 78

October 2023 Bill Sheet #4. S. Glogowski highlighted out of the ordinary expenses for October: Electronic resources, car insurance; mileage fees for D. Harris travel; NYLA fees; member dues for NY Heritage; workshop presenter fees’ and annual meeting speaker fee and mileage. S. Glogowski motioned to approve the October Bill Sheet; E. Jenns seconded. Approved.

2024 Board Officers. All present Board officers agreed to continue for 2024. A motion to continue with the current slate of officers was made by K. Wikoff and seconded by M. Kappanadze.

Note: Next year (2025) we will need a new Board president as 2024 will be K. Dade's third year.

Board Committee Assignments. F. Patrick needs to step down as the Personnel Committee Chair and is wondering if she should remain on the Board. The Personnel Committee discussed this at their meeting yesterday and would recommend granting her a few months leave to take care of personal business, but it is up to here. The Board agreed.

M. Kappanadze will volunteer for the Personnel Committee if our new Board member is not interested in this committee.

All other Board members would like to stay on their current committee(s).

The newly to be established committee, Planning & Purpose, will need members. At this time, none of the Board members present want to take on another committee assignment. S. Glogowski will discuss this committee with her staff to see if any of them would be interested, as will M. Biddle

DOC.#2023 – 79

2024-2025 Digitization Grant Application. Two changes were made from last year: the project narrative section changed to a series of questions about their proposed project and a timeline change, release in December, due by April, because some institutions have to get approval to apply for a grant.

Gift Cards for Staff. M-C Lindbloom proposed \$50 gift cards for the staff. A motion to approve was made by K. Wikoff, seconded by Castro-Gessner. Approved.

For Discussion

New York State Digital Equity Plan. The Board as a whole agreed that making comments as an organization is very important and that M-C Lindbloom should submit comments. She will do so on Tuesday, December 5, and will include feedback on the Plan she receives from Board members.

Executive Director Report. SCRLC applied for a grant from the American Astronomical Society's Jay M. Pasachoff Solar Eclipse grant program. Even if we do not get the grant we'd like to do a webinar series centered around the April 8, 2024 total solar eclipse in order to help position libraries to provide their own programming. This is the last total solar eclipse visible in the eastern US for well over 50 years.

Adjournment. A motion to adjourn was made by K. Wikoff and seconded by E. Jenns. The meeting adjourned at 10:58 a.m.

Respectfully Submitted,

Matthew Roslund